

Key Decision Record – Officers

This record must be completed as soon as the decision is made and forwarded together with any reports immediately to Democratic Services.

Name of Officer taking decision: *(please give name and title)*

David Carter – Strategic Director, Resources

Date of Decision:

30th November 2012

Urgent Matter: Yes/No* If Urgent Name of Councillor Giving Consent

No

Confidential or Exempt *[please state category of exempt information]*

No

Summary of Matter

For a number of years the Authority has tendered for hardware maintenance for its IT infrastructure and desktop devices, alongside some support services. The current contract expires on 31st March 2013 and we seek permission to re-tender and award a further contract/s from 1st April 2013. Over the past few years we have reduced the amount of maintenance that we require but there is an on-going requirement for essential hardware maintenance and associated services to support our server and desktop IT infrastructure.

An opportunity has arisen to work with Solihull MBC as their current Hardware Maintenance contract expires at the same time. The Police Authority also wishes to continue working with us on this contract.

Decision Taken

That the Strategic Director for Resources approves that the County Council commence the tender process for IT hardware maintenance and associated services for a further three year (maximum) contract.

Is the decision taken contrary to or not wholly in accordance with the policy framework or budget? No

Reasons for Decision

Appendix A outlines the various elements of the proposed tender. The current contract encompasses all the elements described, which could result on one overall contract or up to three separate contracts. By aggregating the services a Key Decision is required. It is proposed that we undertake a further competitive process under the Government Procurement Service Framework Agreement RM1692.

Any Alternative Options Considered and Rejected

N/a

List of Reports considered [please attach or forward a copy]

Report by report author

List of Background Papers [please include directorate contact names and numbers for access to background papers]

None listed.

Any members consulted together with any declarations of interests and any dispensations from the Audit and Standards Committee

CORPORATE BOARD
Legal – Jane Pollard, Sarah Duxbury
Finance – John Betts, Simon Smith
Equality – Minakshee Patel

Overview and Scrutiny Board:

Cllr John Appleton (Chair)
Cllr June Tandy (L Spokes)
Cllr Jerry Roodhouse (LD Spokes)